

***VBEA High School Senior***  
***SCHOLARSHIPS***  
**Guidelines for the Scholarship Program**

**A. Eligibility**

1. Applicant should be a high school senior enrolled in a business and information technology program.
2. Applicant must be planning on attending a post secondary school majoring in business and information technology.
3. Applicant must complete the necessary forms furnished by the Scholarship Committee.
4. Applicant must submit an essay (limited to two double-spaced pages) on “How I Plan to Contribute to the World by Choosing Business as a Major.”
5. Applicant must be a full-time student.
6. Applicant must submit two letters of recommendation, with one being from a business teacher.

**B. Financial Considerations**

1. The amount of the scholarship will be determined annually by the VBEA Board.
2. Payment of the scholarship shall be made in the form of a check payable to the approved school.
3. In the event the student withdraws, receives failing grades, or changes his/her major during the semester during which the scholarship has been paid, VBEA will request reimbursement of the scholarship amount.

**C. Procedures for Selecting Recipients**

1. Recipient shall be chosen by the committee composed of three (3) members to be selected by the Executive Committee of the VBEA. The majority vote of the Scholarship Committee will determine the recipient.
2. Notice of availability of and regulations governing this scholarship will be sent via the Virginia ListServ to business teachers and posted on the VBEA website
3. The candidates shall return applications to: Beth Downey, Fairfax County Public Schools, 3rd floor CTE, 3877 Fairfax Ridge Road, Fairfax, VA 22030, no later than **March 1**
4. Recipient will be informed as soon as possible after the selection has been made. Public announcement and recognition will be made at the annual conference.

*If there is no worthy applicant in a given year, there will be no scholarship awarded that year.*

