

*Carl E. Jorgensen and Woodie L. Tucker*  
**SCHOLARSHIPS**  
**Guidelines for the Scholarship Program**

**A. Eligibility**

1. Applicant should be a junior in an undergraduate program or a graduate student with at least a semester of courses to follow and be enrolled in a program leading to the teaching of business or enrolled in a business-related major.
2. Applicant must be attending a four-year Virginia college or university offering an approved business program.
3. Applicant must complete the necessary forms furnished by the Scholarship Committee.
4. Applicant must submit an essay (limited to two double-spaced pages) on “How I Plan to Contribute to the World by Choosing Business as a Major.”
5. Applicant must be a full-time student.
6. Applicant must submit two letters of recommendation, with one being from a business teacher.

**B. Financial Considerations**

1. The amount of the scholarship will be determined annually by the VBEA Board.
2. Payment of the scholarship shall be made in the form of a check payable to the approved school.
3. In the event the student voluntarily withdraws, receives failing grades, or changes his/her major during the semester during which the scholarship has been paid, VBEA will request reimbursement of the scholarship amount.

**C. Procedures for Selecting Recipients**

1. Recipient shall be chosen by the committee composed of three (3) members to be selected by the Executive Committee of the VBEA. The majority vote of the Scholarship Committee will determine the recipient.
2. Notice of availability of and regulations governing this scholarship will be sent to the chairman of the Business Education Department of all teacher-education institutions.
3. The candidates shall return applications to: Beth Downey, Fairfax County Public Schools, 3rd floor CTE, 3877 Fairfax Ridge Road, Fairfax, VA 22030, no later than **March 1**.
4. Recipient will be informed as soon as possible after the selection has been made. Public announcement and recognition will be made at the annual conference.

*If there is no worthy applicant in a given year, there will be no scholarship awarded that year.*

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On a separate sheet of paper, give details of the following:

**SCHOLARSHIP**

1. Honors and Awards (state the nature of honor or award; attach a copy of your transcript)

**EXTRACURRICULAR**

1. Honors and Awards (state year and nature of honor or award)
2. Offices and positions of leadership (state name of organization, position and year)
3. Member of organization (where no office was held) (state name of organization and year; thus, PBL 2, 3; state only major activities)

**CIVIC**

(Non-School Related)

1. Honors and Awards (state year and nature of honor or award)
2. Offices and positions of leadership (state name of organization, position and year)
3. Member of organization (where no office was held) (state name of organization and year; thus, scouting, church choir, etc.)

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**SCHOLARSHIP APPLICATION**

Complete and return to: Beth Downey  
Fairfax County Public Schools  
3rd floor CTE  
3877 Fairfax Ridge Road  
Fairfax, VA 22030

**DEADLINE – March 1**

**Please print or type**

Full Name \_\_\_\_\_  
(First) (Middle) (Last)

Address \_\_\_\_\_ Telephone \_\_\_\_\_  
\_\_\_\_\_

Name of Parent (s) or Guardian (s) \_\_\_\_\_

Address (if different from above) \_\_\_\_\_  
\_\_\_\_\_

Are you employed? \_\_\_\_\_ Where? \_\_\_\_\_

If not, were you previously employed? \_\_\_\_\_ Where? \_\_\_\_\_

Present University/College \_\_\_\_\_ Graduation Date \_\_\_\_\_

Grade Point Average \_\_\_\_\_ Out of Possible \_\_\_\_\_