

**Virginia Business Education Association
Professional Task Force Meeting
July 28, 2011
Virginia Beach Resort and Conference Center
Executive Board Room
Virginia Beach, VA**

President Christy Sellers called the meeting to order at 11:15 a.m.

Welcome and Introductions

President Sellers welcomed new members to the meeting and had each board member introduce themselves. Members present included Christy Sellers, Darlene Smith, Shellie Hartley, Sherri Chapman, Rhonda Doak, Dana Dingell, Betsy Boardwine, Wanda Taylor, Juliana Grant, Tabitha Young, Joy Shannahan, Betsy Waskey, Charisse Woodward, Kimberly Grant, Beth Hubbard, Anne Baker, Yvonne Mullins, Glenna Hensdill, Beth Downey, Malinda Hogan, Betty Humphreys, Judy Pine, Robin Albrecht, Sandy Mills, and Judy Sams.

Unfinished Business

Discussion was held debriefing the 2011 VBEA Conference. There was great success with the pre-conference academies, workshops, and W!SE financial literacy teacher certification and testing. The Virginia Beach location was a good choice; sessions were well attended; and conference evaluations will be conducted through CVENT online. There were suggestions from VBEA members to extend the Silent Auction through the last session before the closing session. Vendors were very pleased with the turnout and visits from teachers and expressed interest in donating items for the Silent Auction next year.

An amendment to the bylaws was discussed to combine the Publications and Advertising Chairs into the Publications/Advertising committee. The duties of this committee shall be to solicit, gather, edit, and publish the VBEA newsletter in readily accessible media. Additionally, the committee shall be responsible for contacting the potential advertisers, receiving payments and ad copies, and preparing copy for publication. An electronic motion form will be sent to the board.

The VBEA Board Directory was circulated for editing and updates. It will be distributed to board members via email after updating.

New Business

Discussion was held regarding hosting the SBEA Conference in 2013 or 2014. Several members had concerns about combining the conference with the VBEA conference. Some CTE administrators are unable to send teachers to conferences during the school year.

Motion Made - After discussion by the board, it was moved by Sandy Mills and seconded by Charisse Woodward to appoint a committee to submit a proposal to host SBEA in 2013 or 2014. The motion was unanimously passed.

Motion Made - Yvonne Mullins made a motion for VBEA to host the SBEA conference in 2013 or 2014. The motion was seconded by Cheryl Davis and passed by the board.

Program of Work

Motion Made - Motion was made by Judy Pine that we accept the Program of Work for 2011-2012 as amended. The motion was seconded by Kimberly Grant.

Motion Made - Motion was made by Charisse Woodward that we accept the 2011-2012 proposed budget as amended. The motion was seconded by Sandy Mills.

Discussion of Location for 2012 Summer Conference

Motion Made - The board discussed several possible locations for the 2012 VBEA Summer Conference. Judy Pine moved that the conference chair check into the availability of Fredericksburg as well as Hotel Roanoke as viable locations for the 2012 VBEA Conference. The motion was seconded by Tabitha Young and Charisse Woodward. The motion carried.

Theme for 2012 Conference: “*Passport to Possibilities*” was the possible theme discussed.

Theme for Great Ideas: “*Connecting Career Pathways through Business and Information Technology*” is the Great Ideas Theme for 2011-2012.

Communications

Newsletters

The newsletters will now include teaching tips and comments from the conference. Malinda Hogan, Publications/Advertising Committee chair will send guidelines to everyone for submitting information. Information to be included in the newsletter is due to Malinda Hogan on November 15, 2011 and April 15, 2012.

Website Update

Anyone who needs to update anything on the website needs to send the information to President Christy Sellers to proof, and she will send to Judy Sams for posting on the web.

Awards

SBEA attendee nominations for 2011

- Leadership Development-three members may attend-notify Christy Sellers.
- President/President Elect Seminar-Christy Sellers/Darlene Smith

NBEA Nominations for 2012

- Secondary Teacher- Janet Kreider
- Postsecondary Teacher- Betsy Boardwine
- Collegiate Educator- Cheryl Davis
- Distinguished Service for Supervisor or Administrator- Darlene Smith

- Distinguished Service for an Organization-The Griffith Foundation

Nomination forms and information may be found in the NBEA forum. All forms are due by December 1, 2011.

2011-2012 Conference Dates

- SBEA 2011 Convention, October 19-22, Orlando, FL
- SBEA 2012 Convention, TBD
- NBEA 2012 Convention, April 3-7, Boston, MA
- NBEA 2013 Convention, April 16-20, Atlanta, GA
- ACTE 2011 Convention, November 17-19, St. Louis, MO
- PBL 2012 State Leadership Conference, TBD
- FBLA 2012 State Leadership Conference, April 13-14, Reston, VA
- PBL 2012 National Leadership Conference, June 24-27, San Antonio, TX
- FBLA 2012 National Leadership Conference, June 29-July 2, San Antonio, TX
- VBEA 2012 Summer Conference, July 30-August 3, Hotel Roanoke, Roanoke, VA
- VACTE 2012 Legislative Seminar, January 19-20, Crowne Plaza, Richmond, VA
- VBEA 2012 Task Force Meeting, January 20, Crowne Plaza, Richmond, VA
- VBEA 2012 Winter Board Meeting, January 20, Crowne Plaza, Richmond, VA

Announcements

Send Dana Dingell topic ideas and possible presenter contact information as soon as possible for the 2012 Summer Conference.

Adjournment

The meeting was adjourned at 2:30 p.m.

Respectfully submitted,

Sherri Chapman

Sherri Chapman, VBEA Secretary