

VBEA Outstanding New Business and Information Technology Teacher

Purpose

This award is meant to encourage new teachers to remain in the profession. Recipients of this award must have made significant contributions toward innovative, unique and novel programs and have shown a professional commitment early in their careers.

Eligibility

Individuals who are currently employed as full-time classroom/laboratory teachers in a business and information technology program other than at the baccalaureate level are eligible for this award. Nominees must have taught for a minimum of one but no more than three years experience (Applicants may be in their fourth year of teaching at the time of application). Age is not a determining factor. (Candidates must be new to the teaching profession, not just new to business and information technology.)

The nominee also should have been involved in some capacity in Virginia Business Education Association activities at the local and/or state level and must have been a member of VBEA for equivalent time of their business and information technology teaching experience.

Application Procedures

Each nominee shall submit a **nomination portfolio** consisting of the following:

1. Official Nomination Form
2. Endorsement Form
3. A description of the applicant's current position and significant accomplishments for career and technical education of no more than two pages.
4. Support information. This should be no more than one page each in four sections, as follows:
 - Section A — Professional Memberships and Activities (must include dates of service).
 - Section B — Professional Contributions (may include presentations and publications).
 - Section C — Education and Experience Background (to include educational preparation and work experience; should include dates of service for work experience).
 - Section D — Civic and Community Involvement (to include civic, fraternal and/or honorary memberships and community activities or contributions).
5. Letters of support, limited to a maximum of six. Letters should be one page in length. These letters should come from the following individuals:
 - The local school supervising administrator.
 - The school principal, division curriculum supervisor or other program administrator.
 - A colleague or former student.
 - A community lay person.
 - Two additional letters of choice.

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Official Nomination Form

Nomination portfolios must include a keyed description of the nominee's position and accomplishments, support information (including professional memberships and activities, professional contributions, education and experience background and civic and community involvement), support letters, appropriate signatures and this official nomination form.

Please type: School: _____ Region: _____

Name of Nominee: _____
(First) (Middle) (Last)

Business Address: _____
(Street) (City) (State) (Zip)

Business Phone: () _____

Home Address: _____
(Street) (City) (State) (Zip)

Home Phone: () _____ E-mail address _____

Nominee's Current Employer and Title or Position: _____

Subject Currently Taught and/or Other Duties: _____

VBEA Membership: for _____ years starting in _____

Consecutive since _____ to current year. If Life Member, since 19_____.

Regional Affiliation _____

Membership # _____

Signature of Nominee's Supervisor: _____

Nominations should be submitted by **March 1** to:
Robin M. Albrecht, Special Recognitions Chair/VBEA, Osbourn High School, 9005 Tudor Lane,
Manassas, VA 20110; Ph: 571-377-7000, Fax: 703-257-8515.

